

**NBHTA Full Meeting**  
**Monday 1 September 2008, Council Chambers, North Berwick**

**Minutes**

**Present:**

Bruce Todd	Chairman
Jim Sandison	
Stewart Auld	
Derek Braid	
Colin Cumming	
Alison Hall	Treasurer
John Hookway	
Gary Lawson	
Jane McMinn	
David Reid	
Cameron Small	
Jackie Tagg	Minutes

**Circulation:** As above plus NBHTA Web Site ([www.nbharbour.org.uk](http://www.nbharbour.org.uk)), and NB Library

**1. Apologies**

Ken Burchell, Gerry Hughes, David Lumbard, Benjie Pearson,

**2. Minutes of Meeting 23 July 2008 and Matters Arising**

Matters arising were covered as part of the agenda.

**Minutes proposed: Jim Sandison**

**Minutes seconded: Stewart Auld**

**3. Towards Trust Status**

**3.1. Legal, Land & Titles – David Reid**

David outlined the work he had been doing with regard to the legal issues. He has had a good look at the draft order and will write to Ian Forrest ELC with a few comments on some technical points. He will also arrange the appointment of a specialist solicitor [Gilespie MacAndrew most appropriate] to set up the Trust and specifically ensure there is no personal liability.

**David will write a paper about the risk of individual liability and how this can be avoided.**

The areas that the Trust will be taking over will be referenced using a map. A search will be carried out to confirm ownership of lands and titles. Hew Hamilton Dalrymple will be approached to check which areas come under his ownership.

SSC are no longer contesting the Trust taking over the land on which their buildings stand.

There was discussion about the parking area by Lower Quay. It is thought that this area is 'common ground' and as such will come under the Trust. However it was advised that 3 parking spaces are owned by residents of the Granary. It was acknowledged that the

residents may need reassurance. **David will check the issues with regard to the Granary and Lower Quay [including the hose chamber] and the Residents Association will be approached to ensure they are up to date.**

**Stewart Auld will update plans and boundaries.**

The only other matter that NBHTA has to resolve internally is the fact that the order refers to 12 Trustees and currently there are 16 members. We will need to agree a process to slim down and also be able to invite members of the public to become Trustees. Alternatively we can ask ELC to increase number to 16 but this would impact on quorum and could cause problems in future.

**Derek to circulate the Draft Order for information and comment.**

### **3.2. Fabric – Bruce Todd**

Bruce has been speaking to Murray Hutchison who is planning to speak to Alan Forsyth on 2 September. Murray hoped that we will have a letter from ELC within 2 weeks to address the NBHTA concerns with regard to various items [cane, pier etc].

Atlas Marine has been to the harbour and divers have taken under water photos of Galloways Pier. The report to ELC states that they consider that the work done on Galoways pier was satisfactory. ELC will be making further contact with NBHTA.

A number of crane companies have been contacted. ELC have agreed to replace the crane.

One of major issues was quality of hand railings. ELC have requested prices based on the recommendations from NBHTA. This is a major step forward.

H&S – the ELC H&S representative has been asked to revisit the last report specifically with regard to the public access to various areas.

It has been made clear that should the issues of fabric not be resolved the NBHTA may not be willing to proceed to Trust status. David Reid will also be making this clear in a letter to ELC due to be posted on 2 September.

### **3.3 Trustees – David Lumbard**

Nothing to report from David Lumbard.

## **4. Report Back from ELC – Bruce Todd**

No further meetings since the last report. However there have been many discussions with regard to the Harbour Master appointment. Gerry and Bruce were invited to sit in on interview panel. The job has been offered to one of the applicants and various checks are being carried out. Until these are back the name of the person is confidential. It is hoped that the person will be able to start in mid October.

Euan Tennant doing a good job and will leave toward end of September so there may be a three week gap.

## **5. Finance and Administration – Alison Hall and Jackie Tagg**

See August accounts. These were discussed and agreed. As there are spaces free in the dinghy park it was asked if the dinghies on the pier could be moved to allow more parking. This is to be discussed at a later date.

The Kayak club - Historically this club had not been charged. However this should be reviewed next year.

## **6. Projects**

See list of projects previously circulated. **Bruce to circulate again.**

Alison and Bruce had attended a meeting with a funder called Forward Scotland [maximum initial £30K]. Advice has also been sought from other experts.

The main advice is that we should have an overall Business Plan for the Harbour. This might take a couple of months. **Alison to start to draft.**

David suggested that a student may have in the past done a thesis on the development of NBH. **He would try to find out more.**

## **7. Harbour Management Team**

See circulated report.

**All members should consider the Harbour report and send any comments/suggestions to Derek who will collate and distribute prior to the next meeting.**

### **Harbour Jumping**

Several people have asked jumpers to stop for safety reasons. Sometimes they comply and other times they do not. Sometime they are rude or cheeky. It was agreed that this is not a safe practice.

Action:

It was agreed that a better sign[s] should be erected. **David R to propose a form of words.**

It was suggested we consider approaching local schools. This was debated and may be looked at for next Spring.

**Harbour Master to be given written note to explain to jumpers the dangers and to keep approaching the people doing this.**

### **Galloways Pier and divers**

Commercial Boat owners meeting had discussed this issue. The consensus was that it was an unsafe area for unregulated divers to use without safe mechanisms in place. Gary Lawson [as Divesafari] would be meeting with Gerry as a representative of NBHTA with Cameron and Derek. David R commented that there was a duty of care to prevent injury.

Other items deferred until next meeting.

## **8. AOB**

John Hookway had done some work on the store rooms areas on East side of harbour. He reported that it would be very expensive to develop these rooms unless there was added value/return. Another option would be to look at demolishing but this might not be

structurally possible. **All members to consider options and pass views to Derek for collation for circulation prior to next meeting.**

Parking for fishermen/commercial boat owners when conducting their business - it has been suggested that there are be more dedicated spaces. Also concern that Seabird Centre use many of the spaces.

**It was agreed that two dinghy spaces on the pier [Nos 1 & 2] should be released next season for use by any commercial boat owners/operators whilst engaged in commercial/fishing activities.**

Seabird Boats – there was some discussion about advertising boards and trial period. There were thought to be about 27 boards around the harbour area advertising their boat trips.

**Derek to re send out minutes of meetings with SSC to clarify what had been said.** There was concern that Seafari were not complying with car parking limitations. Also Seafari were leaving boats unattended.

Any topics not discussed would be raised at next meeting.

#### **9. Date of Next Meeting**

**13 October 2008 7.30 Derek to book Council Chambers**

**Jackie Tagg**

**2 September 2008**