

**NBHTA Business Meeting**  
**Monday 23 February 2009 7.30 p.m**  
**Council Chambers North Berwick**  
**Minutes**

**Present:**

Gerry Hughes	Chairman
Stewart Auld	
Derek Braid	
Ken Burchell	
Colin Cumming	
Alison Hall	Treasurer
David Lumbard	
David Reid	
Jim Sandison	
Cameron Small	
Jackie Tagg	Minutes
Bruce Todd	

**Circulation:** As above plus NBHTA Web Site ([www.nbharbour.org.uk](http://www.nbharbour.org.uk)), Harbour Master and NB Library

**1. Apologies**

John Hookway, Gary Lawson, Jane McMinn

**2. Minutes of Meeting 8 December 2008 and Matters Arising**

ELC had now confirmed that a fence along the low quay wall would not be a safety requirement. The Officers would be meeting with the NBHTA appointed Solicitor on 27 February 2009 in the Council Chambers.

WirelessBroadband now installed in the Harbour Office

Other items covered in the main agenda

**Proposed: David Lumbard Seconded : Alison Hall**

**3. Moorings/Dingy Spaces and Waiting Lists**

Pre reading sent out prior to meeting outlining the proposals. ELC have agreed these. After discussion the following proposals were agreed:

1. All people on the waiting list to be sent a new application form to confirm they still wish to be on the waiting list.
2. The list will be operated in date order. So any mooring/space available will be offered to the first person on the list and so on.
3. The practice [which is not in the rules] of three refusals and you come off the list to be ceased [due to item 2 above and also to avoid someone taking a space to avoid being taken off the list even if it is not possible to use it at that time].
4. £20 late payment charge

**Proposed: David Lumbard Seconded: Colin Cumming**

**Action: Jackie and Gerry to look in to rules in following situations:**

**2 people who have moorings want to go together to buy one bigger boat thus giving up a space.**

**Person who has a mooring wanting a smaller space**

Dinghy spaces all allocated at present with a waiting list of 13.

The Harbour Management Team had agreed to create another 10 spaces in Dinghy Park. The proposed area is marked out for people to see. It is likely that the ELYC training boats will move from current spaces to this block. Bruce was not in support of extra dinghy spaces which encroach on the esplanade.

There was discussion about the area and the appropriateness of extending the number of dinghy spaces. Views were wide ranging. It was accepted that this is a complex issue, but **after further discussion it was agreed that the plans should proceed and** there was no need to review the decision made by the Harbour Management Team.

#### **4. Report Back from East Lothian Council**

Bruce reported that there had been a number of discussions with Helen Bruce, ELC. There had also been a meeting with Murray Hutchison and Halcrow -the company doing a feasibility study on repairs to SW wall and replacement of crane. This report is due in about 3 weeks.

ELC had advised of percentage increase of charges and these have been calculated for 2009/2010.

Summer hours for the Harbour Master had been agreed and these will be published. Thursday – Monday 9.00- 12.00 and 13.00- 17.20. Tuesday and Wednesday would be rest days.

Safety – ELC/NBHTA have produced a list of issues that need to be put right. ELC are now trying to put budget together.

Fabric – NBHTA have raised issues as previously noted. ELC have applied for a budget but it is not yet known what amount has been granted.

The toilets and management thereof are still under discussion. It was the view of the NBHTA that the land would be transferred to NBHT and then the toilets managed by ELC.

The above are important points, as satisfactory resolution is required prior to NBHTA agreeing to become a full Trust.

David R advised that the draft order is being finalised even though even though the final detail of the plans have not yet been agreed. However this does not commit the NBHTA to take over the harbour area until there is proper legal enforceable agreement about the concerns.

#### **5. Finance and Administration**

Statement of Accounts for 2008/9 were circulated prior to the meeting. Not much activity in January and February.

Alison presented the Accounts.

With regard to launching fees it is hoped that this area of income will increase.

There was a slight cost to the NBHTA for memorial benches but this was accepted as the benches are high quality and look good. Thanks to Jane for taking this project on.

Alison will be attending a Charity Status course.

Community banking – Alison applied last year but HBOS lost application. She has reapplied and HBOS will make a donation to the NBHTA.

#### **6. Harbour Manager Report**

HM report had been circulated prior to the meeting.

No questions

#### **7. A.O.B.**

Cameron Small advised that representatives from the NBHTA to be invited to a Commercial boat owners meeting.

Boats in the pound –only one remained. Ownership has still to be identified. **Action: Derek to follow up to try to trace owner.**

Pontoons – Derek reported on a meeting with a company, Varis Engineering, who were very helpful. The original plan for pontoons inside the harbour was discussed and not seen to be practical. A more traditional plan, with pontoons around the harbour walls was drawn up to give budget figures, but this would mean the loss of 16 moorings, which was not acceptable. However they have been asked to look again at other options. They have also look at external pontoons.

Disabled access would be considered in all plans.

It may be that there is some money available from the ELC for feasibility studies for this project and others eg upgrade of Galloway's pier.

#### **8. Date of Next Meeting**

**25 March 2009 7.30 Council Chambers AGM followed by business meeting**