

NBHTA Business Meeting
Monday 23 June 2008, Council Chambers, North Berwick

Minutes

Present:

| | |
|---------------|-----------|
| Gerry Hughes | Chairman |
| Jackie Tagg | Secretary |
| Stewart Auld | |
| Derek Braid | |
| Colin Cumming | |
| Alison Hall | Treasurer |
| David Reid | |
| Bruce Todd | |

Circulation: As above plus NBHTA Web Site (www.nbharbour.org.uk), NB Library and Harbour Master

1. Apologies

Ken Burchell, John Hookway Gary Lawson, David Lumbard, Jane McMinn, Benjie Pearson Jim Sandison Cameron Small

2. Minutes of Meeting 28 May 2008 and Matters Arising

George Purves – had been advised that advertising his services would only be acceptable on the Harbour Master's Office window.

CCTV- Gerry has spoken to Pat Burton, Chair of the Community Council. She had reported that the Community Council can offer help with initial funding, but not ongoing costs. The ELC may be able to offer some funding and Pat would be investigating. Derek will contact Pat to obtain an update and to act as liaison.

Scottish Seabird Centre [SSC] Harbour Webcam – a few concerns had been raised, but the Harbour Master had been asked to get detailed proposals from the SSC prior to agreement being reached.

Other matters arising were covered as part of the agenda.

Minutes proposed: Bruce Todd

Minutes seconded: Alison Hall

3. Report Back from ELC

Bruce reported that there had been a harbour site meeting on 17 June. In attendance from the ELC was: Helen Bruce, Alan Forsyth and Murray Hutchison. Representing the NBHTA was Bruce Todd, Gerry Hughes and Stewart Auld. This was reported to have been a positive meeting leading to a greater understanding of issues and concerns. Action from this meeting:

Fire hose reel to be replaced, bill to be sent to Alan

Alan agreed to take on board all items NBHTA had raised [fabric and H&S] and produce a detailed list outlining what action the ELC would be prepared to undertake.

It was noted that there was a reasonable response from the ELC to the issues discussed specifically with regard to H&S.

The formal response from Alan is expected within the next couple of weeks.

On same day Howard Robinson from ELC electrical section and Helen Bruce also had a site visit to the old changing rooms. ELC had been asked to look at the electric cabling in the 7 rooms. Most of cabling was dead and Howard would provide a costing to strip out redundant electrics. Helen would get back to Bruce.

4. Towards Trust Status

Fabric – Leader -Bruce Todd – see also item 3

Fabric – A specialist company called Royal Haskoning had been invited to have a preliminary look at the Galloways Pier and the harbour area to advise on options for the pier and also for the installation of pontoons on the outside SW wall. Their representative, Mike Ramsey, spent over an hour looking at area on 13 June 2008, followed by discussions. He will return to look at the area at low water – **Derek will to arrange a suitable date.**

Mike Ramsey hopes to have some basic ideas for consideration. This basic advice would not occur any cost, but further work would have to be paid for should the NBHTA wish to proceed.

Land and Title – Leader -David Reid

Alison and David had met to look at the detail of the order and associated documents. David advised that it was now a requirement that NBHTA employ and instruct a solicitor. David had sought out quotes from appropriate solicitors with the relevant expertise [conveyance and protecting our interests in all aspects of the revision order, and detail of the transfer] and he would recommend Gillespie McAndrew.

It was understood that the ELC have agreed to pay the expenses. **David would write to ELC Solicitor to confirm they would pay the expenses [copy to Helen Bruce].**

David did make the meeting aware that all 16 members of the NBHTA would eventually need to produce passports and a utility bill for money laundering purposes .

David R to attend the next meeting with the ELC on 21 July 2008 10.00 a.m. [Alison, Bruce David and Gerry to attend]. **Bruce to submit a draft agenda and Alison to take minutes.**

Bruce asked about the SSC lease with regard to the esplanade area. **David R to check the lease with regard to the detail of the car parking for the SSC and access to this area.**

David confirmed that the leases for the commercial stores do include power at the present. **David also to check who pays for the power to the SSC office area. In addition Helen Bruce would be asked to arrange an internal assessment of the stores [at the meeting of 21 July].**

Trustees – Leader -David Lumbard

Nothing further to report.

5. Finance (Alison Hall) and Administration [Jackie Tagg]

Alison had circulated the accounts prior to the meeting.

Alison will send the end of May accounts to Helen Bruce in order to have the income paid to the NBHTA. Further payments will be made at the end of August and December.

The income will help to pay for the projects planned for the future [HM store, old changing rooms, HM office, part funding of major improvement projects etc]. **Alison to add statement on the accounts that capital is being retained for projects.**

6. Projects (Bruce Todd)

The old changing rooms are damp and John Hookway has been asked to suggest what would need to be done to make them dry. The ELC had some money set aside for renovation of this area. NBHTA would want to have the rooms available to create revenue so they would have to be dry [would need removal of stepped seating]. Electrics would be needed along with other items to make the rooms usable for divers, kayaks etc.

After discussion it was agreed that John Hookway be approached to lead on this project assisted by Bruce and Stewart [Gerry to contact John].

Store rented by Aquatrek – Gerry suggested that it would be a good visual impact to restore the window frontage. Gerry to seek quotes. Cameron to be kept informed.

7. Report from Harbour Management Team (Gerry Hughes)

Report circulated prior to the meeting.

Self Help days – work had been undertaken by a few NBHTA volunteers on Sundays and Tuesdays. It was noted that there was some reluctance where tasks were appropriate for the Harbour Master to undertake as part of his job.

8. A.O.B..

Due to the amount of rain, concern was raised about the amount of oily water that there might be in the bilges the Sula. There is a risk that the bilges would be automatically pumped into the harbour when the engine was re-installed and measures are needed to ensure that they are emptied before this happens. Stability of The Girl Pat was of concern and the risk that the hull is filling with water. Gerry will discuss with the **Harbour Master to ensure that these issues are dealt with by the owner.**

Bruce suggested that the Harbour Master keep a record of all boats coming in to the harbour. Gerry assured the meeting that this is being done. It was suggested that a hand held radio might be useful for the Harbour Master. **Gerry to report back at the next meeting along with a report on hand tools and generators.**

Derek had produced a 'one year on' bulletin which had been circulated to interested groups. The ELYC had also drawn attention to their members that dinghy spaces were available.

9. Date of Next Meeting

Wednesday 23 July 2008 19.30 North Berwick Council Chambers