

**NBHTA Business Meeting**  
**Wednesday 30 April 2008, Council Chambers, North Berwick**

**Minutes**

**Present:**

Gerry Hughes	Chairman
Jackie Tagg	Secretary
Stewart Auld	
Ken Burchell	
Colin Cumming	
Alison Hall	Treasurer
John Hookway	
Bruce Todd	

**Circulation:** As above plus NBHTA Web Site ([www.nbharbour.org.uk](http://www.nbharbour.org.uk)), NB Library and Harbour Master

On behalf of the NBHTA Gerry recorded condolences to Derek and Ann Braid and their family on the sad loss of their son Keith.

**1. Apologies**

Derek Braid, Gary Lawson, David Lumbard, Jane McMinn, Benjie Pearson, David Reid, Jim Sandison

**2. Minutes of Meeting 4 March 2008 and Matters Arising**

ELYC are using hoses during the week end but not during week. Gerry to contact the ELYC.

The gates next to the ELYC building have been replaced and are due to be painted. All commented that they looked well and in keeping with the area.

Commercial guidelines have been drawn up by Gerry, Cameron and Jane. These were handed out to all those at meeting. The Harbour Master will be responsible for ensuring these are implemented. He also has a register for commercial craft.

Other matters arising were covered during the agenda.

**Minutes proposed: Colin Cumming**

**Minutes seconded: Bruce Todd**

**3. Towards Trust Status**

The Chairman's proposal that three groups be formed to take us forward to full Trust had been agreed outwith the meeting. Initial reports were as follows:

Fabric – Leader -Bruce Todd

At this stage not much more to say than is already known. Major concern is getting certain items put right before the Trust takes over the harbour and its area. Items include the crane, south wall, Galloways pier. Bruce, Stewart and John will be meeting Alan Forsyth of the ELC and Murray Hutchison [ELC consultant] on 6 May 2008 to agree the next steps. The fabric, lands and titles will be discussed. Resolution to the major issues must be achieved if formation of a Trust is going to proceed.

Land and Title – Leader -David Reid

Jackie had spoken to David R. as he was unable to attend the meeting. Essentially there was nothing to report until the NBHTA had heard from the Parliamentary Solicitor and the meeting with Alan Forsyth and Murray Hutchison had been held.

**Action: Bruce to send copy of report from meeting with Council Solicitor [ELC notes and NBHTA notes] Jackie to circulate to the full NBHTA.**

Trustees – Leader -David Lumbard  
Nothing to report.

Gerry had asked for volunteers to help with the groups and Colin, Kenny, Stewart and John had offered to help Bruce.

Alison has offered to help all three groups.

**4. Finance (Alison Hall) and Administration [Jackie Tagg]**

Alison had circulated Finance report prior to the meeting. She explained the account document. ELC would be making a bulk payment to NBHTA in May for the full mooring and dingy spaces, [catch up payments for launching, winter moorings etc would be made in August and December].

Note: The item of expense referred to as gates should read doors.

At close of play today Jackie believed all moorings would have been paid for. Payment for less than ten dingy spaces was outstanding but some might not be required.

Obviously we now need to look at prioritising spend. See item 5.

**5. Projects (Bruce Todd)**

Bruce is keeping the project list up to date. This had previously been circulated. Many of the major items will not be achievable until full Trust status has been achieved and funding can be applied for. Minor items have already been achieved. Bruce suggested the following action:

**Action: all members of NBHTA look at project list and consider for discussion at next meeting.**

The aim would be to have some costings available for applying for funding as soon as full Trust is achieved.

**Disabled Access – Colin Cumming**

Colin had been looking at this issue. He hoped to be able to explore the options and cost of providing disabled access. He would also like to look at possible funding options. Derek Braid had previously done research and handed the paper work to Bruce. Bruce agreed to discuss the pontoon options with Colin outside the meeting.

It was commented that the disabled access should form part of the overall plan for the harbour.

Agreed that sources of funding should be looked investigated [but not approached at this stage]. All disabilities to be considered not just mobility. List to be produced– **Action Colin**

Gerry mentioned that Cllr Berry is very keen to encourage commercialism and economic development of the harbour. This may well help the disabled access issue.

**6. Report from Harbour Management Team (Gerry Hughes)**

Report circulated at the meeting.

Self help Sundays [10.00 -12.00] were discussed. There were various views about this from people at the meeting and anecdotal comments. Overall it was agreed that we need to build up an amount of money for the future so self help is still important. Also it does get things done and brings things up to a good standard as well as offering an opportunity to meet people using the area.

**In addition to the Sundays 9.00 – noon on a Tuesday morning would also being tried starting 13<sup>th</sup> May.**

**Gerry to put a notice of ‘tasks to complete’ up in Harbour Office in advance of each Tuesday and Sunday. However people can do work at any time.**

**7. A.O.B.  
None**

**8. Date of Next Meeting  
28 May 19.30 [Gerry to book Council Chambers]**