

North Berwick Harbour

NB Harbour Management Committee

NB Harbour Trust Association

Chairman – Gerry Hughes

Deputy Chairman – Bruce Todd

Secretary – Derek Braid

Satellite Teams

Research Team and Management Structure Team

Legal Team

Fabric/Structure Team

Finance Team

Vision Team

North Berwick Harbour Trust Association - Objectives

1. Put 'key personnel' into each satellite group with a clear remit and reporting structure
2. Set out a timescale plan to include final presentation to North Berwick Harbour Management Committee/East Lothian Council
3. Sketch out the vision
4. Hold separate meetings with each satellite group to check progress and address issues.
5. Bring together all parties every second month to discuss cross over issues and general progress.
6. Hold a meeting with the general public to seek approval of the plans
7. Run the Association along parallel lines with ELC to ensure a full understanding of issues.
8. Implement Trust

Web Site: www.nbharbour.org.uk

Revised: 30 March 2006

Research and Management Structure Team

Remit

- To investigate how similar harbours operate under Trust Status and the process of evolving to a Trust, including problems encountered
- To lay out a management plan and a working structure including the remit of the Harbour Master
- To consider insurance aspects under Trust Status.

Legal Team

Remit

- To consider the legal issues involved in setting up a Harbour Trust
- Consider the legal implications and liability of any person connected with the Harbour Trust (and preceding Harbour Trust Association)
- Give advice about specific legal issues which arise
- Consider the physical security of the Harbour area and make recommendations

Fabric/Structure Team

Remit

- Assess current position, to highlight any defects and potential defects.
- Investigate Health and Safety aspects in relation to any Harbour Acts and use a common sense brief to propose changes
- Consider means of securing the harbour in adverse weather to protect vessels
- Check stairways and ladders
- Review access and storage for both vehicles and boats
- Consider SEPA issues

Finance Team

Remit

- Identify the short term income and expenditure issues surrounding the operation of the harbour, liaising with ELC as necessary
- Identify the financial procedures and systems which should be introduced to support an initial Harbour Trust Association, and subsequent Harbour Trust (it is anticipated that the Harbour Trust Association may start collecting fees and control expenditure from an early stage)
- Consider the longer term financial implications for a harbour trust

- Consider how to secure funding for new developments and to reach the Vision identified by that group

Vision Team

Remit

- Considering the whole of the harbour area identified, in terms of physical attributes, state where we would like to be in 2 years, 5 years, 10 years and 15 years
- This should include ideas such as pontoons, sailing and motor boat facilities, visitor facilities (boats and tourists), commercial (day trips, fishermen and traders) facilities, harbour protection, breakwaters, layout, diver facilities, boat storage and launching etc, etc

North Berwick Harbour Trust Association

Proposed Schedule of Initial Meetings of Satellite Teams

Satellite Group	Date of Meeting
Legal	Wed 15 March 2006
Research Team and Management Structure	Wed 22 March 2006
Fabric/Structure	Wed 29 March 2006
Finance	Wed 19 April 2006
Vision	Wed 26 April 2006

All meetings at 7.30pm in the Sail Loft of East Lothian Yacht Club