

NORTH BERWICK HARBOUR TRUST ASSOCIATION

Registered Charity N° SC045318

Chairperson: Jane McMinn

Secretary: Bill Roberts

Treasurer: David Fortune

Full Meeting – Minutes

Monday 12th September 2016

Council Chambers

Present:

Jane McMinn (JMCM; Chair)

Isabel Anderson (IA)

Stewart Auld (SA)

David Farmer (DGF)

Brian Anderson – Part-time (BA)

Charlie Marshal (CM)

Donald Wright (DW)

John McCarter (JMCC)

Colin Aston – Part-time (CA)

Bill Roberts (BR: Minutes)

1. Welcome

JMCM extended a welcome to the members.

2. Apologies

Apologies were received from David Fortune (DF).

3. Minutes of Meeting of 15th August 2016

JMCM read through the minutes of the previous meeting.

Declaration of Interest:

Some members have still to return their forms – SA, JMCC, BR

Lobster Container

BR has written to Ms Pearson intimating that an invoice will be raised in respect of the lease and asking for the container to be removed.

Action: BR to raise invoice and irritate the lease

Galloway's Pier Update

CA reported that:

- a further channel needs to be cut to disperse water from the surface;
- more gravel may need to be removed from the seabed at the west side;
- the grab handle for the top of the access steps will be dealt with separately.

The minutes were approved by CM and seconded by CA

4. Safety Incident Reports

There were no recorded incidents.

5. Declaration of Interest

No declarations were made

6. Resignations and Nominations

BR reminded that meeting that DF had intimated his intention to resign from the Association once the 2015 accounts were completed and submitted. The meeting duly noted David's resignation and thanked him for his contribution during the period of transition to a charity and the consequent workload in preparing compliant accounts.

The meeting considered an application from Sandy Knox (SK) to join the Association. This was unanimously approved.

The Officers unanimously co-opted SK to the role of Treasurer.

SK will be available to become active member from early October 2016 and will be invited to attend the next meeting.

7. HEO

There has been no report on progress of the HEO draft which was submitted to Transport Scotland.

8. Next Phase of Development

The engineering report on the condition of the changing room block at the east end of the Esplanade has been received.

Action: JMcM will pass report to the architect for comment

9. North Berwick Coastal Partnership

IA gave the meeting an outline of the partnership and its aims. The partnership has asked for representation from the Association or for a member of the Association to join the partnership. IA agreed to represent the Association.

10. North Wall Update

BR has contacted Steve Wood of David Narro Associates to arrange an engineering survey of the north wall of the Harbour. This will enable an application for a grant from Historic Environment Scotland. SA advised the meeting that the construction was of Dutch origin and should only require maintenance of the wooden wedges.

Action: BR to contact Steve Wood

11. Safety Management System

Contact has been established with John Hawley but he is unavailable until w/c 19th Sept.

Action: BR to pass contact details to DW

Michael Avril (RNLI) postponed the meeting arranged with DW to review signage around the harbour area and has not been back in touch.

Action: DW to try to contact Mr Avril.

DW showed the meeting some concept designs regrading signage and invited comment.

12. Funding

The East Lothian Courier carried a report on the sea wall opening event. Letters of thanks were received from Sir Hew Hamilton-Dalrymple and Michael Williams.

A quote for an additional sea defence project was approved by Viridor and works undertaken.

The application to FLAG to support the "beach hut" initiative is progressing. Hugh Williams (Scottish Borders Council) is administering the application process for the fund. An additional quotation may be required. SA offered to prepare drawings to support final discussions with potential suppliers. No work will be commissioned prior to confirmation of funding. JMcM is scheduled to meet with ELC Planning at the end of September to discuss the project. A meeting with David Windmill (SSC) is to be organised.

The application to North Berwick Golf Club fund may be changed to support the beach huts. SA

13. AOCB

CA raised the issue of non-resident commercial boats using the harbour to drop and uplift passengers. He asked that the Association is vigilant in applying appropriate charges.

14. Date of Next Meeting

The next meeting will be held on Monday 10th October 2016 at 7.30pm in North Berwick Council Chambers.

Signed



Bill Roberts

Secretary

North Berwick Harbour Trust Association

Registered Charity N° SCSC045318

Harbour Master's Office

Victoria Road, North Berwick. EH39 4JL

Tel (home): 01620 894585 Mobile: 07736 774377

Email: secretary@nbharbour.org.uk

Web: www.nbharbour.org.uk

