

NORTH BERWICK HARBOUR TRUST ASSOCIATION

Registered Charity N° SC045318

Chairman: Gerry Hughes

Secretary: Bill Roberts

Treasurer: David Fortune

Full Meeting – Minutes

Monday 30 November 2105 at 7.30pm

Council Chambers

Present:

Gerry Hughes (Chair)

Jane McMinn

Isabel Anderson

David Fortune

Stewart Auld

Bruce Todd

1. Apologies

GH welcomed all to the meeting. Apologies were received from Donald Wright and John McCarter

2. Minutes of Meeting of 5th October 2015

GH read through the minutes of the previous meeting.

Finance:

DF reiterated his concerns over the recovery of electricity charges from tenants.

Action: BR to pursue solution

Succession:

David Farmer, Charlie Marshall and Brian Anderson were co-opted as members of the Association with the unanimous support of the meeting.

Action: BR to complete paperwork

IA asked the meeting to note the potential for conflicts of interest to arise when appointing new members; the Association should develop a policy to deal with this.

DF drew the meeting's attention to the OSCR document "Guidance for Charity Trustees" and advised everyone to read it.

HMT:

The next meeting of the HMT will be held on Friday 11th December 2015 at 16.00hrs in the RNLI office.

Leases:

GH proposed a budget of £1,500-£2,000 for professional assistance to prepare template leases.

GH also noted that some agreements will be much simpler; a rental basis.

Businesses and organisations being established in leased premises should have appropriate planning permission.

Sea Wall:

The works are now complete. GH offered the thanks of the members to BT for his role in the delivery.

Anderson Group is to be asked their opinion on the benefits of retaining and/or altering the current rock armour configuration.

Action: BT to contact Anderson's

Viridor may pay for any works to reposition the rock armour. An extension to the current agreement to cover the full defect period (21st November 2016) also needs to be discussed with Viridor.

Action: BR to contact Michael Cunningham

The meeting agreed to delay an opening event for the Sea Wall until after winter.

The event may include the formal acceptance of Galloway's Pier.

AOCB:

The surface of Galloway's Pier is extremely slippery.

Action: Harbour Manager to erect signs to warn users and BT to ask CA to explore methods of cleaning

Planning permission for the lobster container expires on 15th December 2015.

The wooden wedges in the outer side of the harbour north wall need to be checked.

Action: GH to ask HM to inspect

£30k may be available from ELC for monies saved in design consultancy fees for the sea wall. This money may be used for projects to reinforce the electrical supply network.

Action: BT to check with ELC regarding availability of money

The minutes were approved by IA and seconded by JMCM.

3. HEO

The meeting discussed the way forward toward a HEO and full trust status. The meeting unanimously supported a proposal to create a company limited by guarantee with charitable status. The number of trustees provided for in the current HEO draft is to be reconsidered.

Action: BR to confirm current HEO trustee numbers

The meeting agreed a budget of £12k for professional legal fees.

4. Vision /Funding

Following discussion BT agreed to organise a meeting to discuss the requirements for the next phase of development.

Action: BT to organise meeting

5. AOCB

The West Course golf clubs are creating plans to protect/reclaim parts of the shoreline adjacent to the course. Silt from the harbour has been deemed suitable for this purpose however dredging of the harbour is unlikely in the near future.

Confirmation of members.

Action: BR to circulate list of members

6. Date of Next Meeting

Monday 18th January 2016 at 7.30pm in the Council Chambers.

Signed



Bill Roberts

Secretary

North Berwick Harbour Trust Association

Registered Charity N° SCSC045318

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