

NORTH BERWICK HARBOUR TRUST ASSOCIATION

Registered Charity N^o SC045318

Chair: Jane McMinn

Secretary: Bill Roberts

Treasurer: Sandy Knox

Full Meeting – Minutes: Monday 11th September, 2017

Council Chambers

Present:

Jane McMinn (Chair: JMcM)
Bill Roberts (Minutes: BR)
Charlie Marshall (CM)
Colin Aston (CA)
In attendance -Terry Denton

Isabel Anderson (IA)
Donald Wright (DW)
Sandy Knox (SK)
David Farmer (DGF)

1. Welcome

JMcM extended a welcome to the members present.

2. Apologies

Apologies received from Brian Anderson (BA) and Stewart Auld (SA)

3. Minutes of Meeting of 14th August, 2017

It was agreed that the cost of adapting the Beach Hut for Wheelchair use, (£300) would not be passed on.

The Lease is now ready to be signed.

Action: JMcM

Information regarding the £10,000 received from the Community Partnership still needs to be collated to enable a report to be written and sent to them.

Action: JMcM

Photos /video clips have been seen by JMcM. The drone footage has been topped and tailed. Music will be added to this for the website. This could also help in our presentations for funding bids.

Action: DGF/JMcM

AOCB

JMcM asked if Beach Huts be named after the Islands, this was accepted and the tenants could have signage on the front of the hut with our prior approval.

SK asked if we have chased up the information re changing to 'Company Limited by Guarantee'. This is still ongoing.

BR mentioned that two companies were asked for quotes the painting of the crane. There was only approx. £87 difference between the two, and so it was agreed to go with the first quote - £4,213.

The minutes were proposed by DW and seconded by CM

4. Safety Incident Reports

Nothing to report.

5. Declaration of Interest

There was no change from the previous meeting.

6. Finance

VAT

Nothing to report as we have not heard from WW.

Action SK

2016 Financial Projections

SK advised updated bank accounts reserves.

CA showed concern about the amount being spent. Trustees asked if there is an alternative. SK suggested that if we have 1500 local supporters, and received £10 from each, we could raise £15,000. CM said that Crowd Funding may be the only feasible option. **Action:CM**

CA mentioned that there would be no physical effect on the harbour.

JMcM said that income will be detrimentally affected to all businesses during the construction period – and immediately after construction. We are trying to aim for development conducive to all.

7. HEO

On-going and awaiting ELC Transport Scotland and our comment. As Trustees, we require everyone to have an understanding of what the law allows us to do in future.

8. SSC / NMC

SK, JMcM and BR attending a meeting with head of planning – Ian Macfarlane – who outlined the process and stages, there has been a delay but it he couldn't update us on the latest information about when it would be heard or if it was a new application or an amendment as he had not conferred with the planning officer in charge.

Apparently the Heritage Lottery Fund will make a decision in December 2017, once planning permission is given.

Many meetings have taken place since our last meeting and these were discussed with the Trustees at length, with agreements to progress certain lines of information and further meetings.

We now have a letter from S & W stating the legal details regarding our lease and access and we need to decide when and who this goes to.

Construction meeting, agree to meet with conditions and no interpretation that this indicates our support for the project.

Final version of letter regarding funding has been prepared sent to Riona McMorrow, Senior Grants Officer, HLF.

Discussion around a public meeting took place.

We should provide a copy of the petition to the Provost, John McMillan, and have the Courier there for a photo shot if possible **Action : JMcM**

Lynn Knox will look at the petition comments and will give DGF an update within the next two weeks for the Community Chatterbox , Facebook, Twitter & NB News & Views.

A meeting will be arranged with ELC (Tom Shearer) re Leases and Building work. **Action:SK**

9. North Wall Update

We received cost estimates. The quantity surveyor has started and it is estimated that it will take 2-3 weeks to complete. **Action: BR**

10. Safety Management System

DW collated the responses which have been very positive. **Action: BR**

11. Funding Applications

We should consider applying to NB Trust. The meeting agreed to review safety equipment requirements. NB Trust are expected to make further disbursements towards the end of this year.

FLAG now in receipt of our financial statements.

12. North Berwick Coastal Area Partnership

Meeting still to be held – ongoing.

13. AOC

JMcM suggested we should write a letter of congratulations to NB In Bloom on their success.

Reported that the Beach Huts are very popular, and it was agreed that when considering next year's allocation preference given to this years' occupants.

Beach Wheelchair would like to keep one over the winter – this was agreed at would have to be at their own risk

CA The crane will be in operation Thursday/Friday – weather permitting.

DW has lodged a Freedom of Information request with validation officer to validate it as a legitimate request, to be forwarded to the Enforcement Officer for action re support and objectors to NMC.

BR is away on Thursday. The HMT meeting will go ahead on Friday as planned. JMcM will Chair this meeting.

14. Date of Next Meeting

The next meeting will be held on Monday 09th October, 2017 at 7.30pm in North Berwick Council Chambers.

Signed



Bill Roberts

Secretary

North Berwick Harbour Trust Association

Registered Charity N° SCSC045318

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