

NORTH BERWICK HARBOUR TRUST ASSOCIATION

Registered Charity N^o SC045318

Chair: Jane McMinn

Secretary: Bill Roberts

Treasurer: Sandy Knox

Full Meeting – Minutes from Monday 9th September, 2019 at 7.30pm

North Berwick, Council Chambers

Present:

Jane McMinn (Chair: JMCM)
Brian Anderson (BA)
Stewart Auld (SA)
Sandy Knox (SK)

Issy Anderson (IA)
Colin Aston (CA)
David Farmer (DGF)
Sam Lowe (SL)
Bill Roberts (BR) Minutes

In Attendance:

Bill Macnair (BM)

1. Welcome

JMCM extended a welcome to the members present.

2. Apologies

Apologies were received from Sandy Brodie (SB), Alastair Macintyre (AM), Donald Wright (DW) and Charlie Marshall (CM)

3. Minutes of Meeting of 12th August 2019

The minutes were approved by BA and seconded by CA.

4. Declaration of Interest

There were no changes to the register of members' interests and no declarations of conflict with any agenda item.

5. Safety Incident Reports

There were no reports during the period from the last meeting.

The swimmers involved in the Fairway incident have been unavailable for interview. Interviews remained to be arranged.

Action: BR

6. Finance

SK will present a 9 month financial update at the next meeting.

Action: SK

Draft articles of Association have been circulated to the selected group of members. JMCM will provide a section on "what we do" for inclusion in the Articles of Association. Once this has been added, the Articles will be available for review prior to feedback to Trustees at the next meeting. Our response will then be sent S&W. S&W should be consulted on the positioning of the objects in the Articles.

Action: SK

There has been no response from Kinsman Insurance following their visit to the Harbour. The item will be added to the agenda for our next meeting.

7. SSC

The meeting discussed ELC's proposal to have the SSC service and manage the public toilets.

The SSC have provided a letter of support for our bid to HES for funding for the north wall.

The next meeting with the SSC has been set for 17th September to be attended by JMCM/SK/BR.

8. Safety Management System

DW has completed a performance report which was presented at the HMT. The report sets a baseline of measures which in future years will lead to trend analysis.

9. Funding

The HES bid has been submitted.

Tom Reid (ELC) has clarified the Council's insurance position with regard to the Harbour.

Other bids are being prepared for submission to Viridor and the Community Capital Intervention fund.

CM intends to have all submissions completed in the next two months. The full funding matrix to presented to next meeting. **Action CM**

10. North Berwick Coastal Area Partnership

No meeting held. The next meeting is scheduled for 8th October at 7:00pm in the Hope Rooms.

11. AOCB

There has been no progress on the Heritage Trail project in the last months. JMCM is talking with the architect.

The meeting discussed Mr Ingle's application to use launching facilities and agreed to sent a firther letter to him. **Action: BR**

The meeting discussed various incidents involving swimmers at Galloway's Pier and the Harbour entrance. Children have been seen swimming out into the Fairway from Galloway's Pier and on one occasion jumping from the pier as a RIB approached. Other swimmers have been seen swimming the full length of the middle of the Fairway. Others continue to jump into the water at the harbour entrance. The meeting noted that these activities breech ELC's Harbour Management Rules.

IA proposed an education programme to include use of our social media. CA and JMCM advocated installation of signs at the entrance to Galloway's Pier and at the Harbour entrance. The HM will call the coastguard when swimmers are seen in the middle of the Fairway and call the police if swimmers do not respond to instructions to stop jumping at the Harbour mouth. The meeting agreed to install additional signage; CA will present designs. **Action: CA**

BM, on behalf of the Community Council (CC), ask if the Association would consider making a contribution to the installation of an AED (Automated External Defibrillator) at the Harbour. The meeting noted the initial deployment of AEDs in the town was not fully considered in respect of access and maintenance. BM said the CC were trying to address this. The meeting agreed that an AED in the harbour area was desirable but the Association would not be responsible for maintaining it. The meeting agreed to make a contribution toward planning application fees.

The meeting noted an incident where a parked mobile home rolled across the front of the ELYC clubhouse and struck another parked vehicle. A bollard was destroyed and needs to be replaced asap. **Action: SB**

The meeting noted a proposal to require clubs to submit an application to hold regatta events. The item will be added to the agenda for the next meeting. **Action: BR**

12. Date of Next Meeting

The next meeting will be held on Monday 14th Ocotber 2019 at 7.30pm in North Berwick Council Chambers.

Signed



Bill Roberts

Secretary

North Berwick Harbour Trust Association

Registered Charity N° SCSC045318

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