

NORTH BERWICK HARBOUR TRUST ASSOCIATION

Registered Charity N° SC045318

Chair: Jane McMinn

Secretary: Bill Roberts

Treasurer: Sandy Knox

Full Meeting – Minutes from Monday 13th January 2020 at 7.30pm

North Berwick, Council Chambers

Present:

Jane McMinn (Chair & Minutes: JMcM) Issy Anderson (IA)
David Farmer (DGF) Sandy Brodie (SB)
Colin Aston (CA) Donald Wright (DW)
Alastair Macintyre (AM)
Sandy Knox (SK)

In Attendance:

Bill Macnair (BM)

1. Welcome

JMcM extended a welcome to the members present and reminded all about the confidentiality of the financing of the North Wall and our Finance discussions.

2. Apologies

Apologies were received from Stewart Auld (SA), Brian Anderson (BA), Sam Lowe (SL), Bill Roberts (BR).

3. Minutes of Meeting of 9th December 2019

One typo submitted to submitting under Funding
Action outstanding

There has been no contact from Peter Sinclair the proposed Designated Person for the SMS;

Action to contact Dunbar Harbour Trust (BR)

The minutes were approved by DGF and seconded by IA

4. Declaration of Interest

There were no changes to the register of members' interests and no declarations of conflict with any agenda item.

5. Safety Incident Reports

There were no incidents to report during the period.

6. North West Wall Update

Currently schedule and financial details are being refined to achieve a three phased approach for the three amounts of funding along with break clauses that define each phase. Site meeting to be arranged week commencing 20th January which should clarify situation regarding further investigation. Trustees agreed in principle to go ahead with a re-assured design, but further reflection should greater costs be indicated.

Listed building consent applied for, this to be chased up with HES **Action: BR/SB**

7. Finance

Good Chiene + Tait analysis of the implications for VAT registration based on our own figures. Discussion took place about the inevitability of VAT registration, but the Trustees agreed unanimously to go ahead with voluntary VAT registration with Tax Options, the timescale dependent on the progress of the North Wall Project. If project on schedule then immediate registration; if not then register at an advantageous point in the future.

Discussion then took place about the extra cost associated with 20% VAT and it was decided to inform our stakeholders of our registration because of the financing of the North Wall Project and

agreed to pass on 20% this season, however with no increase in basic charge for this season only. Both proposals were made by JMCM and seconded by CA.

Further discussion took place about the support and help required for a successful implementation and it was agreed to engage professional support as well as other offers of support, and also identify a backup person or company.

8. HEO Progress

A visit will be arranged for Greig Honeyman to discuss incorporation with the Trustees on or around the March meeting – **Action: JMCM.**

Articles of Association have been drafted further and will be circulated to those interested

Action: SK.

9. SSC

An invitation to attend a meeting regarding the overall management of the peninsula has been extended to SSC for week 17-20th February awaiting feedback from SSC.

Further talks regarding the Heritage Trail project will take place with NB Environment Trust and SSC as NBET have put together an inventory of all info boards, and appear to be in touch with other groups in NB. This is an important project to be detailed further for HES funding of Crane Wall project.

10. Safety Management System

IA reported on the diagram DGF produced as a swimming safety leaflet. This promoted discussion on the 'pink line' definitions of potential dangers to swimmers around the harbour. CA proposed the pink line be extended along the outer North Wall and around the whole of Galloway's Pier, which was agreed in principle pending further discussion of the extension with BR.

It was agreed to print around 2000 leaflets and they should be distributed to schools in North Berwick, Dirleton, Gullane and Aberlady as well as out FB page and that of the Community Council.

Thanks, were expressed to IA and DGF for their help.

11. Funding

HES next funding deadline is 31st May 2020 and it is hoped to put in an application for the Crane Wall Project including the Heritage Project in more detail. **Action: CM**

12. North Berwick Coastal Area Partnership

JMCM is still not receiving notices of meetings, IA passed on details of next meeting at 7.00pm Tuesday 28th January 2020 as well as the detailed paperwork which JMCM hopes to attend.

13. AOCB

It is hoped to get approximate figures for refurbishment of toilets before next meeting with SSC.

Action: SB.

SK confirmed our change of accounting period to 31st March 2020 and have informed OSCR.

There will be no HMT this week.

14. Date of Next Meeting

The next meeting will be held on Monday 10th February 2020 at 7.30pm in North Berwick Council Chambers.

Signed



Bill Roberts

Secretary

North Berwick Harbour Trust Association

Registered Charity N° SCSC045318

Harbour Master's Office

Victoria Road, North Berwick. EH39 4JL

Tel (home): 01620 894585 Mobile: 07736 774377

Email: secretary@nbharbour.org.uk

Web: www.nbharbour.org.uk