

NORTH BERWICK HARBOUR TRUST ASSOCIATION

Registered Charity N° SC045318

Chair: Jane McMinn

Secretary: Bill Roberts

Treasurer: Sandy Knox

Full Meeting – Minutes: Monday 10th September, 2018

Council Chambers

Present:

Jane McMinn (Chair: JMCM)
Issy Anderson (IA)
Sandy Brodie (SB)
Sandy Knox (SK)
Charlie Marshall (CM)

Brian Anderson (BA)
Colin Aston (CA);
David Farmer (DGF)
Sam Lowe (SL)
Bill Roberts (Minutes: BR)

In attendance

Geraldine Prince (GP).

1. Welcome

JMCM extended a welcome to the members present.

2. Apologies

Apologies were received from Alastair Macintyre (AM), Donald Wright (DW) and Stewart Auld (SA).

3. Minutes of Meeting of 13th August, 2018

GP noted that Mr Montgomery had asked her to raise the question of allocation of commercial moorings on his behalf and she had done so at the meeting on 13th August. The meeting agreed to continue to support Mr Montgomery's chosen process to seek resolution through his MP and MSP.

CA advised the meeting that the SSC employee (Shore Manager) who had slipped on the Fisherman's Steps was attempting to retrieve a dropped radio from the bottom of the harbour at low tide. The incident had been reviewed formally at the latest HMT meeting.

The minutes were approved by DGF and seconded by CM.

4. Safety Incident Reports

BR reported on the capsized fishing boat in the harbour on 28th August 2018. The incident will be reviewed at the next HMT meeting.

Action: BR

5. Declaration of Interest

There was no change to recorded interests from the previous meeting. The declaration forms of new members have been completed.

6. Finance

SK has not received written confirmation that our Trustees Liability Insurance covers the increased number of Trustees/Officers.

Action: SK

Our Insurers are arriving on Thursday to visit and provide an estimate of the cost of cover for the Harbour asset which will be transferred when the HEO is finalised. This meeting has been arranged following a period of poor response from our Insurers.

SK reported on the financial position as at end August 2018. Cash flow and net income are positive.

7. HEO – Update

JMcM, SK and BR meet with Val Ferguson of Transport Scotland to discuss the draft HEO which is with TS for review. We explained our preferred way forward which is a single legal entity; a Company Limited by Guarantee with charitable status.

JMcM explained the process we have now agreed with TS. We need a meeting with ELC to ensure they understand this and get confirmation of their continuing support. TS suggested we contact Tobermory Harbour Association to listen to their experience of the process

Action: BR/JMcM/SK

8. SSC / NMC

David Windmill (Chairman SSC) has advised us that the SSC is undertaking a strategic review of its activities. He was unable to provide details and we are not aware of the terms of reference for the SCC's appointed facilitator (Chris Heald of <https://elfordconsulting.co.uk/partners/>) for the review. Mr Windmill did state, before the start of the review, the SSC need more space. After initially being excluded from the list of Mr Windmill's review participants, an invitation to meet Mr Heald has now been accepted. This is set for 16th October 2018. JMcM has emphasised with DW that this meeting will not constitute "consultation".

Our stakeholder meeting is scheduled for 12th September. The meeting will provide an update on:

- NBHTA's thoughts on a vision for the harbour and its relationship to our charitable objectives;
- discussions with ELC and SSC since the start of the "harbour vision" process in early 2018;
- current status of HEO and

provide an opportunity for stakeholders to comment and raise issues.

GP advised that the Community Council may send a representative and asked if Fringe by the Sea had been invited. A full public meeting will be scheduled for a later date.

BR was asked to re-advertise the stakeholder event.

Action: BR

9. North West Wall Update

Examination of the North West wall has started; the core drill at the harbour entrance has been completed and monitoring facilities installed (This will check the level of water inside the wall relative to the external water level; an indicator of porosity). Hand dug pits at the wall footings have been started. Bills for works to date are to be paid.

10. Safety Management System

No new developments to report; No decisions required

11. Funding Applications

The funding request to North Berwick Trust (for a contribution to the North West wall) has been withdrawn until a full specification for the works has been prepared. Additional funding opportunities have been identified. CM has asked for full details to be available asap.

12. North Berwick Coastal Area Partnership

Next meeting is scheduled for 25th Sept.

13. BBEL

Planning permission has been applied for to create a wider entrance to Store 5 (to enable access for wider beach wheelchairs) and for internal alterations to accommodate three tenants. A contribution to cost of works is to be sought from Beach Wheelchairs. The financial return on the proposal is satisfactory.

All of the storage requirements of Mr Stewart need to be assessed.

Action: BR

Check if Mr C Crawford still has a requirement for his store (once door repaired).

Action: BR

14. Security

BR has a meeting arranged with CSS security. A proposal will be circulated.

Action: BR

15. Illegal Fishing

The meeting discussed further correspondence received from Mr Montgomery and note his position that he was never engaged in illegal fishing. The meeting also noted Marine Scotland's statement that Mr Montgomery's vessel was never attached a licence for fishing; this is contrary to the statement made on Mr Montgomery's application form. Also noted where other irregularities in Mr Montgomery's correspondence.

The meeting decided not to offer harbour facilities to Mr Montgomery.

16. AOCB

The meeting discussed Mr S Stewart's proposal to refurbish the Lobster shack. The meeting decided to seek clarification and confirmation of a number of points from Mr Stewart.

Action: BR

SB confirmed that investigations were underway into refurbishment of the barometers at the harbour.

BR is to circulate JMCM's list of projects for consideration, comment and addition. Replacement of mosaic tiles at rear of harbour to be added to the list.

17. Date of Next Meeting

The next meeting will be held on Monday 8th October, 2018 at 7.30pm in North Berwick Council Chambers. SK and IA presented his apologies.

Signed



Bill Roberts

Secretary

North Berwick Harbour Trust Association

Registered Charity N° SCSC045318

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