



Full Meeting – Minutes from Monday 11th January 2021 at 7.30pm

By Video Conference

Present:

Jane McMinn (JMCM: Chair)
Issy Anderson (IA)
Sandy Brodie (SB)
Andy Duns (AD)
Sandy Knox (SK)
Hugh MacKenzie (HMCK)
Donald Wright (DW)

Brian Anderson (BA); Part Meeting
Colin Aston (CA): Part Meeting
Scott Black (SAB)
Ken Hutchison (KH)
Sam Lowe (SL)
Charlie Marshall (CM)
Bill Roberts (BR: minutes)

In Attendance: Bill Macnair (BM)

1. Welcome

JMCM extended a welcome to the members present.

2. Apologies

Stewart Auld (SA) is unable to join video conference format meetings and has presented an apology. Alastair Macintryre (AI) has resigned from the Association with immediate effect. Alastair felt it was proving difficult to make a contribution in the current circumstances. Letter of thanks to be sent.

Action: BR

3. Minutes of Meeting of 14th December 2020

The minutes were approved by CM and seconded by DW

4. Declaration of Interest

There were no changes to the register of members' interests.

Prior to the meeting BA and CA declared an interest in the arrival and mooring of Sula III and left the meeting for that item.

5. Port Marine Safety Code – Incidents

There were no incidents to report in the period.

6. Finance

SK provided a brief update for trustees noting the current cash position; expenditure in the period; debtors, and VAT account.

The end-of-year position looks like we will achieve breakeven but there are still some uncertainties in particular around the NWW.

KH spoke to a paper on capital maintenance and investment. A first draft spreadsheet based on the principles in the paper (including an annual Opex budget), was discussed by the meeting. The meeting agreed to adopt the principles in the paper and asked the HMT to develop the Opex budget including the "Wish List" contributions from members. Another group (AD/HK/JMCM/SAB/SK/SB/BR) agreed to review and prioritise the capital maintenance and investment programmes. **ACTION**

The meeting noted that next seasons price structure needs to be agreed.

7. Incorporation

Amended articles from the solicitor must be circulated internally and externally on arrival.

8. North West Wall Update

BR reported that, following a site meeting, a snagging list has been agreed with our consulting engineer and will be issued to the main contractor. Completion of the snagging works should not add to the project cost. Disputed items remain unresolved. A final cost estimate is to be prepared.

Action: BR

9. SSC

The SSC have appointed a new Chairperson, but the announcement has not been made.

10. PMSC - Safety Management System

Our Designated Person has completed his external audit of the PMSC and we have passed. A letter of compliance has to be sent to the MCA.

Action: DW/BR

11. Funding

An application for funds to repair the SWW has been submitted to HES. The meeting acknowledge CM's work on this and offered its thanks.

CM update the meeting on the status of all applications already submitted and future opportunities. The second phase of applications submitted will start around mid-March.

The benefit of expanding our current reserves policy (as stated in our financial accounts), to clarify the status of our funds when applying for grants was discussed. The meeting agreed to draft an updated policy.

Action: IA/SK

12. North Berwick Coastal Area Partnership

No report

13. Rocketeer – Planning Application

The meeting discussed a request from S Stewart to submit a letter of support to ELC Planning. He has applied for permission to lay monoblocs on existing paths and to change of use of the grass area around the Rocketeer. The meeting decided not to submit a letter of support or an objection.

The meeting noted the need to change queuing arrangements around the Lobster Shack this coming season.

14. AOCB

The meeting decided not to close the harbour to leisure use during the current COVID restrictions.

15. Sula III

BA and CA left the meeting at this point.

The meeting discussed the mooring proposed arrangements around Sula III. The contents of a letter of response to the Sula III operators was agreed.

16. Date of Next Meeting

The date of the next 11th January 2021 at 7.30pm by video conference.

Signed



Bill Roberts

Secretary

North Berwick Harbour Trust Association

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