



## Monday 11<sup>th</sup> Oct 2021 notes and matters arising

<p><b>1. Welcome</b></p>	<p><b>JMcM</b></p>
<p><b>2. Apologies and resignations.</b> BMcN apologies CM &amp; IA both resigned from the trust.</p>	
<p><b>3. Minutes of meeting Monday 13<sup>th</sup> Sept 2021</b> approved - proposed SB seconded HMcK          Agenda and priorities for next sessions and an attempt to limit agenda to focused topics per meeting as below and make some progress.</p> <ul style="list-style-type: none"> <li>a. Waiting Lists - Oct</li> <li>b. Benches - Oct</li> <li>c. Minor maintenance - Oct</li> <li>d. Mooring allocations and space - Nov</li> <li>e. Long term plans - Nov</li> <li>f. Swimming safety - Jan</li> <li>g. Commercial mooring fees - Jan</li> <li>h. Commercial rates and agreements for other vendors - Jan</li> <li>I- overview of accessibility, priorities and funding - HMcK</li> <li>J -Car Parking - Jan</li> <li>k- Boat launching fees and out of hours collections Feb</li> <li>k. Completion of policy document gaps - March</li> </ul>	<p><b>AD</b></p>
<p><b>4. Declaration of Interest</b> – no updates recorded</p>	
<p><b>5. Port Marine Safety Code</b></p> <ul style="list-style-type: none"> <li>a. <b>Safety Incident Reports</b> - none</li> <li>b. <b>Safety Management System</b> – no updates</li> </ul>	<p><b>AD</b></p>
<p><b>6. Finance</b></p> <ul style="list-style-type: none"> <li>• Quick summary; cash positive, but winter approaching which sees lower income.</li> <li>• Key point is dinghy park down.</li> <li>• Capital outlook uses up most of assets on basic maintenance activity therefore, we need additional streams of revenue over coming years to cover additional topics and need to look at more sources of funding projects.</li> <li>• CA - Application submitted to Crown Estates for £20K contribution to Galloways Pier repairs.</li> <li>• ELC potential for further grants to be investigated.</li> <li>• Agreed a schedule for invoicing for winter for next season to close allocations by Jan /Feb and be in contract with users by end of Feb to ensure all allocations are taken up prior to April.</li> </ul>	<p><b>SK</b></p>
<p><b>7. Capital Maintenance Programme</b></p> <ul style="list-style-type: none"> <li>a. <b>Kayak storage</b> rack 2 nearly complete – one more session should finish</li> <li>b. <b>Barometer project.</b> Stonework to be measured &amp; ordered, case complete and ready.</li> <li>c. <b>Lifeboat slipway update and discuss.</b> Temporary repairs imminent, permanent to be considered. David Wellwood appointed, cost to be split with RNLI. Work to commence.</li> </ul>	<p><b>KH</b></p>

<p><b>d. SW wall and funding.</b> Review by engineers and plans still to be completed by KH. Application to NB Trust due from CM by end October plus he remains available for background and support.</p> <p><b>e. Detailed maintenance list</b> over winter to be presented. Many can be covered by volunteer work groups. KH to complete</p>	<b>KH</b>
<p><b>8. Funding Application and funding program</b></p> <ul style="list-style-type: none"> <li>• CM stepping down but both JL &amp; ID to get involved and take on funding. List of previous applications and funders to be gathered &amp; stored on Sharepoint.</li> <li>• ID agreed to pull together a file and list of funding sources/applications and contacts from CM</li> <li>• Ensure that NBT plaque is displayed. AD/SB</li> </ul>	<p><b>Discussion</b></p> <p><b>ID</b> <b>JMcM</b></p>
<p><b>9. Incorporation Progress</b></p> <ul style="list-style-type: none"> <li>a. <b>Application for charitable status</b> – ongoing no updates</li> <li>b. <b>Discussion alignment and update</b> – meeting held with SSC to gather their ideas.</li> <li>c. <b>ELC meeting plan</b> – booked 5/11, preparation required and a summarised plan to be presented.</li> </ul>	<b>JMcM / AD</b>
<p><b>10. Operations Update/Plans.</b></p> <ul style="list-style-type: none"> <li>a. HM cover – winter hours now in place</li> <li>b. Lift out planned and move of dinghies on south area complete. This was agreed as room for keel boats, maintenance needed and access to survey area and access for any activity. Likely to be moved for 2 seasons.</li> <li>c. Complaints - none</li> <li>d. Wreck transported to Esplanade meaning Coastguard no longer responsible. Email to ask to be moved and investigate charges ?</li> </ul>	<b>SB</b>
<p><b>11.</b> Paper on waiting list charges, fees and deposits discussed, broad approval but all to review in detail. To be represented at next meeting for final approval and implementation. ELC need to be appraised.</p>	<b>ALL</b>
<p><b>12.</b> Discussion on benches – ELC policy to be reviewed by all, any suggestions to be forwarded to AD who will then update paper for Jan meeting</p>	<b>ALL</b>
<p><b>13.</b> FBTS discussed, dates booked for next year, question over location i.e. Lodge or Harbour? FBTS to present to NBCC 2/11. Write to ask plans</p>	<b>HMCK</b>
<p><b>14.</b> Confirm size of available mooring space to Huffin Puffin as no response has come back so give this one last contact and then close out fully.</p>	<b>SB</b>
<p><b>15.</b> SS to be invited to be on main committee and appointed as a full trust member.</p>	<b>AD</b>
<p><b>16.</b> CA raised concern over West Bay Mooring Association, fallen into disuse. Bill Roberts to review, update &amp; bring proposal to NBHT via AD. We also agreed that harbour users would benefit from 3 moorings annually serviced and certified for the use of all harbour users.</p>	<b>AD</b>
<p><b>17.</b> HMCK raised concern over wheelchair lift, potential sources of funds identified, to be considered &amp; proposed to meeting and agreed to be broadened out to look at all accessibility issues.</p>	<b>HMCK</b>
<p>Next meeting Nov 15<sup>th</sup> at NBRFC</p>	

